

Chaffey College

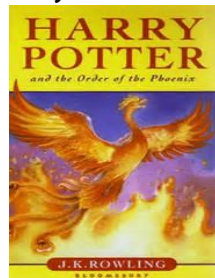
Spring 2018/Syllabus/Part Two

Frequently Asked Questions

Which Chaffey College resources do you encourage students to use?

Chaffey College features a number of invaluable resources for students; as a Chaffey College professor, I am happy to help you locate appropriate campus resources for your needs and interests. To get started, please consider:

Professor Utsler's Advice Hours



Come chat with me! ☺ ! Advice hours are for providing feedback on your writing, answering questions, helping with academic concerns, and suggesting campus resources. When scheduling allows and other students aren't waiting, advice hours are also great times for seeing students' family photos, talking about favorite texts (movies, books, television shows, etc.), and chatting (always) about Harry Potter. Please see the first syllabus page for times, location, and phone number. If your schedule doesn't allow for an office visit, consider calling during advice hours for assistance as needed.

Grad Guru App

Want to succeed at Chaffey? Download the free GradGuru app for important reminders and tips that will help you achieve your goals. Information on deadlines, campus events, and college resources is right at your fingertips. Earn electronic badges to motivate you and redeem rewards! Get it on Google Play or download at the Apple App Store. www.gradguru.org

Counseling Department

The Counseling Department provides career, academic, and personal counseling to assist students in successfully completing their educational goals. Services include orientation, assessment, comprehensive educational planning, graduation applications, external transcript evaluations and prerequisite verifications, educational planning workshops, college success and career exploration courses, specialized programs such as AMAN/AWOMAN, Puente, and Opening Doors to Excellence. The department is located in the lower north lobby of the Student Services Administration building. Counseling services are also provided at the Chino and Fontana campuses. (909) 652-6200

Faculty Advisors

Faculty Advisors provide the opportunity for students to obtain valuable major and career information regarding their chosen field of study. Faculty Advisors are located in various locations across Chaffey College's campuses. Visit the program's website: http://www.chaffey.edu/faculty_advisor/

Student Success Centers

Chaffey College has created a network of Student Success Centers - offering free tutorials, workshops, learning groups, directed learning activities, and computer/resources access - to assist students in their academic development and success.

Success Center services will be offered at all 3 Chaffey locations:

Chino Campus Success Center

Multidisciplinary Success Center (CHMB-145) 909-652-8150

Fontana Campus Success Center

Multidisciplinary Success Center (FNFC-122) 909-652-7408

Rancho Campus Success Centers

Language Success Center (BEB-101) 909-652-6907/652-6820

Math Success Center (Math-121) 909-652-6452

Multidisciplinary Success Center (Library) 909-652-6932

A current Chaffey College photo ID card is required for all Success Center services. Walk-ins are welcome, and advanced appointments are available for most services. Call the centers or consult the college website at www.chaffey.edu/success/ for more information. Online appointments: <https://chaffey.mywconline.com>.

GPS Centers



The Guiding Panthers to Success centers provide new and returning Chaffey College students with assistance in registration, unit load planning, using MyChaffeyView, using campus resources, making an Abbreviated Education Plan (first year course recommendations). Visit the GPS center to check progress on academic goals. Many services are provided on a walk-in basis. Please call a GPS center for more information.

Rancho GPS: VSS 111 **Chino GPS: CHMB 240**
Phone 909-652-6466 Phone: 909-652-8030

Fontana GPS: FNFC 121
Phone: 909-652-7460

Career Center

The Career Center helps Chaffey College students find meaningful careers. The program offers career counseling, career assessments, résumé assistance, interviewing skills preparation, job referrals, student employment, and career related workshops. The Career Center is located on the Rancho Cucamonga Campus in MACC-203. Please call (909) 652-6511 for more information.

Transfer Center

The Transfer Center is located in SSA 120 on the Rancho Cucamonga Campus. We are open Monday and Thursday from 7:30am to 7:00pm; Tuesday and Wednesday, 7:30am-4:30pm and Friday, 7:30am-2:00pm. Transfer services are also available at Fontana on Monday afternoons from 1:30 to 4:30pm and at Chino on Tuesdays from 1:30 to 4:00pm. Call us at (909) 652-6233 or visit the website at www.chaffey.edu/transfer.

ASCC / Student Activities Scholarships

The Associated Students of Chaffey College (ASCC) and the Office of Student Activities award \$100,000 or more in scholarships to Chaffey students each year. Visit www.chaffey.edu/stuactiv/scholarship or call 652-6590 for details.

How to apply for a Foundation Scholarship Application:

1. **Visit** www.chaffey.edu/scholarships to access our scholarship application link. You will be directed to the electronic application form. **The link is active** January 8, 2018 for the spring 2018 semester.
2. **Complete** the application entirely on the directed link and submit electronically.
3. **Check** your panther email two to three weeks after the application deadline for award notification.

Foundation Scholarships

The mission of the Chaffey College Foundation is that no individual be denied an education at Chaffey College due to a lack of financial resources. Essential to this mission is the wide array of scholarship opportunities available to Chaffey College students. All Chaffey College students may qualify for Foundation scholarships. Criteria may be based on GPA, major, or units registered. Citizenship is not a requirement to qualify for Foundation scholarships.

The Honors Program



The Honors Program provides an intellectual and cultural community for students at Chaffey College. Program benefits include smaller classes, creative and challenging coursework, academic enrichment activities, and scholarships. Students also have opportunities to present research at scholarly conferences, build social responsibility through community service, and receive ongoing personalized academic advisement as well as support during the transfer process. Students who complete the Honors Program may take advantage of transfer agreements with prestigious institutions like UCLA. Visit <http://www.chaffey.edu/honors> for more information and admission requirements

Disability Programs and Services

Chaffey College's Disabled Students Programs and Services, or DPS, serves an estimated 1500 students across all Chaffey campuses. DPS serves students with physical, learning, and psychological/psychiatric disabilities by providing accommodations based on the type of disability and verifying documentation. Services include academic counseling, disability related counseling and referral for community resources, test accommodations, tram services, adapted computer lab, assistive technology training, assessment, and equipment loan. For more information please contact the DPS general phone line at (909) 652-6379.

EOPS and CARE

Extended Opportunity Programs and Services (EOPS) is designed to ensure student retention and success through academic support and financial assistance for eligible students. Cooperative Agencies Resources for Education (CARE) is a program that serves a limited number of EOPS students who are single heads of household parents. It provides additional support services beyond those available through EOPS. The ultimate goal is completion of a certificate program, an associate degree, and/or transfer to a four-year college. Call (909) 652-6345 for more information.

CalWorks

The CalWORKs Program at Chaffey College assists students who receive cash aid and are required to participate in Welfare-to-Work/GAIN programs. Students must be either enrolled, or plan to enroll in an academic program at Chaffey College and must be receiving cash aid for themselves as well as for their child/children. We provide educational planning services to students and collaborate with the San Bernardino County Transitional Assistance Department (TAD), Los Angeles County Department of Public Social Services (DPSS), and Riverside County DPSS to help students meet their Welfare-to-Work/GAIN requirements. Students meet with a counselor for completion of required documents (Individual Education Plans, training verifications for child care approval, attendance, progress reports, book requests, etc.) as well as for regular progress checks. CalWORKs counselors trained in Welfare-to-Work legislative requirements meet with each student individually to address barriers to academic success and provide resources and referrals as appropriate.

Veterans and Eligible Family Members



Chaffey College's Veterans Resource Center (VRC) is dedicated to assisting veterans and eligible family members in achieving their educational goals efficiently and without impediments. If you are a veteran or eligible family member, please contact the Veterans Resource Center at (909) 652-6235 or vrc.staff@chaffey.edu for information regarding educational benefits and opportunities. The Veterans Resource Center (VRC) is located in AD-125 on Chaffey College's Rancho Cucamonga campus.

Student Health Services

Student Health Services is dedicated to assisting students to achieve and maintain optimum physical, mental and emotional health. We are committed to providing quality healthcare at a reasonable cost. All currently enrolled full and part time Chaffey College students on the Rancho Cucamonga Campus or any off campus site may utilize the services of the Student Health Office. Please have your Chaffey ID ready.

Rancho Campus MACC-202 (909) 652-6331
Chino Campus CHMB-105 (909) 652-8190

How may I become involved with campus activities?

Chaffey College offers a variety of opportunities for campus involvement, including student clubs (Student Activities Office: (909) 652-6590), visual and performing arts programs (School of Visual and Performing Arts: (909) 909/652-6066), and athletics events (Athletics Department: (909) 652-6290).

One Book, One College: The One Book, One College Committee strives to create a community of readers across the curriculum at Chaffey College and within the communities it serves. Each year, the committee selects a college book and creates a diverse series of related events.

The Hope Engage Succeed Campaign here at Chaffey is our commitment to helping students develop a growth mindset, set goals, realize their agency, and discover pathways to success. Here at Chaffey College we embrace each student's journey to develop a growth mindset, set goals, realize their agency, and discover pathways to success. Keep an eye out for Hope Engage Succeed posters and workshops around campus.



Wignall Museum of Contemporary Art serves as a learning lab featuring temporary exhibitions of innovative contemporary art throughout the year. Exhibitions and programming are organized with our students in mind in order to augment their academic experience by complementing the college's curricula and broadening the understanding of contemporary art. Our exhibitions allow visitors to see and experience a variety of contemporary artistic practices that examine timely and relevant topics.

<http://www.chaffey.edu/wignall/exhibitions.shtml>

Does the Chaffey College Chino campus feature a bookstore?

Bookstore / Campus Store

Excerpt from the bookstore statement:

“The non-profit Chaffey Bookstore offers students all their required materials including textbooks (new, used, rental, and digital), school supplies, study aids . . . They also offer a price comparison tool on their website (books.chaffey.edu) th[at] shows the bookstore's price for books compared to their major competitors. Store locations on each campus offer daytime and evening hours during the week plus services on select Saturdays. Cash, credit, debit, and most types of financial aid are accepted. SNAP/EBT cards are also accepted at the Panther Express on the Rancho Campus.”



What are some of the ways that my college promotes high quality institutional standards?

Chaffey College (represented by Chaffey President, Dr. Henry Shannon) is honored as a 2017 Top Ten Finalist for the Aspen Prize for Community College Excellence.



Chaffey College Mission Statement

Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive, and engaging environment of educational excellence, where our diverse students learn and benefit from foundation, career, and transfer programs.



Chaffey College Vision Statement

Chaffey College: Improving Lives Through Education

Core Competencies: Chaffey College as an Institution

1. communication
2. critical thinking and information competency
3. community/global awareness and responsibility
4. personal, academic, and career development

Student Learning Outcomes: All English Department Classes

1. Understand the relationship between purpose and audience in a text.
[This works for analyzing a reading or writing a paper.]
- 2) Apply the elements of the reading process (prereading, active reading, reviewing, responding, etc.) to any reading assignment in the academic and professional spheres.
- 3) Apply the elements of the writing process (inventing, drafting, revising, editing, proofreading, etc.) to any writing assignment both in the academic and professional spheres.
- 4.) Respond critically to reading assignments using reflection, analysis, and synthesis.
- 5.) Reflect on and evaluate one's own progress as a reader, writer, and critical thinker.

Student Learning Outcomes: Our Course

Please see Part One of your syllabus for a list of course-level outcomes.